



LoopWorks

LoopWorks Board of Directors

Meeting Minutes for April 23, 2021 at 12:00 pm

Location: 1421 Yellowstone Ave, Milpitas **or online:** <https://zoom.us/j/8238203495>

1. Welcome – quick self-introductions were followed by Rob’s sharing of visual break-down of Biden’s plan to reduce CO₂ emissions. Find it here: <https://meansfordemocracy.org/blog.html#Biden-1>
2. Accomplishments to Date:
 - Business Plan (over 100 pages)
 - Bylaws approved as to form by attorney
 - MilpitasPRT.com website created
 - LoopWorks incorporated in California
 - A grant application was submitted to SVCE
 - Recruitment of President, Secretary and Treasurer completed
3. Appointment of officers: President – Matt Kennedy, Secretary – Rob Means, Treasurer – Tam Overacker M/S: Carol/Matt - Approved by Board.
4. Adoption of Bylaws as shown at <https://milpitasprt.com/wp-content/uploads/bylaws.pdf>
M/S: Carol/Tam - Approved by Board as submitted.
5. Adoption of Business Plan as shown at <https://milpitasprt.com/wp-content/uploads/business-plan.pdf> - Approved by Board as submitted.
6. Bank Account: Assign Secretary and Treasurer to open a LoopWorks checking account with Technology Credit Union at 360 Cypress Dr, Milpitas (hours = Monday – Friday: 9:00 am – 5:00 pm). - Approved by Board as submitted. Shall we use PayPal, Venmo and Zelle and info@milpitasprt.com for electronic deposits? YES - Approved by Board.
7. Schedule a Members Meeting for June 5, 2021, and call for election of Directors at that meeting in accordance with the Bylaws. YES - Approved by Board.
Authorize voting materials distribution via email, and ballots to be received via email. YES - Approved by Board.
Secretary will solicit nominations by May 3, and create/distribute ballots by May 15.
8. Approve as modified the election process as shown at <https://milpitasprt.com/wp-content/uploads/elections-process.pdf>. YES - Approved by Board.
9. Final Comments and Action Items
 - *Creating a New Future for Milpitas Mobility* letter to Milpitas Beat from Matt Kennedy will be sent soon.
 - Secretary will draft and circulate for review a Media Release announcing results of this

meeting.

- Secretary will present Milpitas PRT to the Loma Prieta Chapter of the Sierra Club on April 28.
- Carol will attend *A Community Conversation on Revitalizing Main Street Milpitas, Part I* on April 29, 6 – 8 pm. Here is the link to a description of the Main Street webinar which has a green-colored button to Register:

<https://www.eventbrite.com/e/a-community-conversation-on-revitalizing-main-street-milpitas-part-i-tickets-149797007883>

- Matt will attend the *City of Milpitas Climate Action Plan Community Workshop* on May 6, 2021 at 6:00 pm.

- **All are encourage to solicit community members with guidance at**

<https://milpitasprt.com/governance/members/#community>

10. Adjournment at 1:50 pm.